

# UNION TERRITORY OF JAMMU AND KASHMIR

## OFFICE OF THE EXECUTIVE ENGINEER, RCC UPPER DIVISION, KATHUA

Phone (Office) : 01922234798  
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### Short Notice Inviting Tender

e- NIT No. / 20 of 2021-22 RCC UPPER/RTIC Kathua Dated: 28.02.2022

For and on behalf of Lieutenant Governor of Jammu & Kashmir Union Territory, Tenders are invited by the Executive Engineer RCC Upper Division Kathua, by e-Tendering mode from the reputed and experienced firms/contractors with sufficient experience for the below mentioned work.

S. No.	Name of work	Bid Validity	Estimated Cost (Rs. in lacs.)	Earnest Money (In Rs.)	Cost of tender document	Period of completion	Class of contractor
1	Upgradation of Guest House at Ujh Barrage	90 days	8.22	Rs. 24660/- (To be deposited by way of CDR/FDR/BG in case of Bidder emerging L1. Declaration for the same on Non-Judicial Affidavit is compulsory)	Rs. 600/-	45 Days	A,B,C&D

#### OTHER RELEVANT INFORMATIONS:

MH-4701 CAPEX BUDGET

POSITION OF FUNDS: FUNDS AVAILABLE.

POSITION OF AA: AA NO 10 OF 2020-21 DT: 23-02-2021

POSITION OF TS: UNDER PROCESS

#### Important dates:

i)	Date of publishing from	28-02-2022	(18:55Hrs.)
ii)	Downloading from	28-02-2022	(18:55 Hrs.)
iii)	Uploading from	02-03-2022	(10:00 Hrs.)
iv)	Uploading stops	12-03-2022	(18:55 Hrs.)
v)	Tender opens on	14-03-2022	(12:00 Hrs.)

- The bidding documents can be downloaded from the website <http://www.jktenders.gov.in> from 28-02-2022 ( 06:55 PM) Onwards.
- The Bids shall be uploaded in electronic format on the website <http://www.jktenders.gov.in> from 02-03-2022( 10:00 AM) to 12-03-2022 (06:55 PM).
- The complete bidding process will be ONLINE.
- The tender uploaded on the website up to due date and time will be opened on 14-03-2022 (12:00 Noon) in the Office of the Executive Engineer RCC Upper Division Kathua in the presence of the bidders who wish to attend. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
  - List of tender documents to be scanned and uploaded within the period of bid submission.
    - Registration card duly renewed for the current financial year viz. 2021-22.
    - PAN Card.
    - GSTIN No with Latest GST Return for 2021-22.
    - Treasury Challan/Receipt (under revenue Head 0701) towards the cost of tender documents mentioning the name of work as well as NIT No. of the said work shall be deposited in the respective treasury within the prescribed dates of NIT floated.
    - Address Proof, Bank Passbook copy, Mobile No. and Email ID.
    - The Tender Document Fee Should be Remitted in the Treasury only after uploading date of this E-NIT on the <http://jktenders.gov.in> site.
    - The Contractor is required to submit a duly attested declaration on an affidavit for Bid

Security as per format below:-

Date \_\_\_\_\_ Tender No/NIT No. \_\_\_\_\_ I/we the undersigned, declare that: I/we understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am/We are in a breach of any obligation under the bid conditions because I/We a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid or b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Earnest Money I accordance with the instructions to Bidders. I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder or

(ii) thirty days after the expiration of the validity of my/our bid. Signed ( insert signature of person whose name and capacity are shown) In the capacity of (insert legal capacity of person signing the Bid Securing Declaration) Name: ( insert complete name of person signing the Bid Securing Declaration) Duly authorized to sign the bid for and on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ Day of \_\_\_\_\_ (insert date of signing  
Corporate Seal (where appropriate)

**Cover 2<sup>nd</sup> (Financial Cover)a. B.O.Q.**

2. As per the Govt. of Jammu and Kashmir Civil Secretariat Finance Department order's No. vide O.M. No. A/24(2017)-651 dtd: 07.06.2018 regarding Dispensing with the requirement of furnishing hard copies while submitting bids through E-tendering. The L1 bidder should deposit the original EMD in the form of CDR/FDR in the office of the Executive Engineer RCC Upper Division Kathua during working hours within three days. If L1 bidder fails to submit the original documents/Treasury challan/receipt/EMD within three days, the Department will cancel the tender and action shall be taken against the contractor to debar in future tendering process as decided by the Engineer-in-charge.
3. Bidding documents can be seen and downloaded from the website <http://jktenders.gov.in> Bidding documents contain qualifying criteria for bidders and other details such as terms and conditions etc.
4. Bid must be accompanied by Bid Security and cost of tender documents as mentioned in the above table in the form as specified in the bidding documents. The Earnest Money Deposit (EMD) in the shape of CDR for the specified work shall be pledged to the Executive Engineer, Ravi Canal Construction Upper Division Kathua and shall be valid for at least 180 days from the date of submission of tenders.
5. **The lowest Bidder i.e. L1 shall be intimated to deposit the original copy of required earnest money @ 3 % in the shape of CDR /FDR and hard copies of all relevant documents as mentioned in clause of general instruction to the Bidders within 03 days from the date of opening of Financial Bids.**
6. If the rates of any item of the lowest bidder L1 is found abnormally low, he/she shall have to furnish reasonability of the same (within one week) to the satisfaction of the tender accepting authority, otherwise the tender shall be rejected without giving any notice.
7. The Contractor shall use cement/steel of specified standard brand/manufacture, duly authenticated by the concerned AEE.
8. The Contractor shall furnish the original vouchers of cement/steel reinforcement mentioning the GST details duly authenticated by JE/AEE & no payment shall be made without such vouchers.

9. It shall be the responsibility of the contractor to get the cube testing of the cement concrete/RCC work done from design inspection and quality control department (DIQC) Govt. of J&K Jammu where ever required as per CPWD Specification/manual presently in vogue well in time after following due procedure laid down by DIQC Jammu in this regard. The expenditure on account of the same shall be borne by the contractor. If the cube test fails, no payment shall be made. **The contractor shall be bound to execute the same after dismantling and carrying cube testing again for which department shall bear no responsibility and no private laboratory is allowed for cube testing purpose and the cube testing report also be ensured by the concerned JE/AEE.**
10. The Contractor shall Cooperate during Inspection of work by concerned Panchayat Raj Institutions and contractor shall obtain satisfactory certificate from the concerned sarpanch otherwise no payment shall be made.
11. The Contractor shall procure other construction materials such as stone aggregate, stone, sand, earth etc from authorized supplier after paying royalty etc. In case of any violation on part of the contractor regarding the same, the contractor shall be responsible.
12. Penalty shall be imposed for delayed work beyond the stipulated date of completion subject to the maximum penalty of 10% of allotted cost in the following manner
  - a. For every one week of delay: penalty @ 01% of allotted cost subject to maximum 10% of allotted cost for which the concerned Junior Engineer will maintain hindrance register on daily basis of the work in the following manner duly countersigned by AEE/XEN.

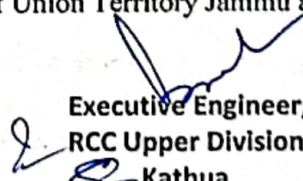
Date of Hindrance	Hindrance in days	Whether Hindrance justified	Whether Hindrance Un-justified	Total Un-justified delay in weeks	Remarks

13. In light of Govt. Notification issued by Finance Department Civil Secretariat vide No. A/24(2017)-651 Dt: 07-06- 2018, the bidder must upload the copy of Challan /Receipt on account of cost tender documents remitted in the treasury concerned for that the bidder must write on application to be address to Treasury Officer concerned requesting therein for remittance of amount as cost of tender documents towards MH 0701/Revenue. The Bidder shall also write e-NIT No. & Name of work on the Treasury Receipt/ Challan.
14. The bids for the work shall remain open for acceptance for a period of 90 days from the date of opening of bids. If any bidder /tenderer withdraw his bid, the Earnest Money of such bidder shall be forfeited.
15. Other relevant details can be seen in the bidding documents so downloaded.
16. **Earnest Money:** Within 03 (Three) days after the date of receipt of the letter of acceptance, the successful Bidder/ Contractor shall deliver to the Employer / Concerned Authority, Earnest Money in form CDR/FDR for an amount equivalent to 3% of the advertised amount.
17. Bidding documents can be seen at and downloaded from the website <http://www.jktenders.gov.in> Bidding documents contain qualifying criteria for bidders and other details.
18. **The Contractor is bound to furnish the geo-tagged photographs of the work representing photographs before execution, during execution and after execution of the work without which no payment shall be released in his/her favour.**
19. Other details can be seen in the bidding document.
20. **The Contractor shall have to execute necessary agreement within seven days from the date of issue of allotment order failing which his allotment shall be treated as cancelled and security forfeited.**
21. **Instructions to bidders regarding e-tendering process & General conditions of contract.**
  - a) The interested bidder can download the bidding documents from the website <http://www.jktenders.gov.in>

- b) The bidders are advised to download bid submission manual for the help of Bid submission process from the "Download" option as well as from "Bidders manual Kit" on website <http://www.jktenders.gov.in>
- c) To participate in on line bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per Information Technology Act-2000. This Certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificate, need not procure new Digital Signature Certificate.
- d) The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No proposal will be accepted in physical form.
- e) Bids will be opened online as per time schedule mentioned in the NIT.
- f) Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid. Note:- **Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolution with Black and White, JPEG Scan properly, convert scanned images to PDF.**
- g) The department will not be responsible for delay in online submission of bids for whatsoever reasons.
- h) All the required information for bid must be filled and submitted online.
- i) Bidders should get ready with the scanned copies of documents as specified in the tender documents.
- j) The successful bidder shall submit the documents regarding insurance cover to labour/machinery work before start of work, the expenditure on account of the same shall be borne by the successful bidder work shall be allowed to start only after the contractor furnish insurance cover documents (in original) to the tender accepting authority.
- k) The successful bidder shall abide by all labour laws presently in bogus besides minimum wage Act. If at any stages any complaint regarding violation of labour laws is received, the contractor shall to wholly/solly responsible.
- l) Court jurisdiction: - In case of any dispute between the Contractor and the department the jurisdiction shall be Hon'ble Court of Kathua.
- m) No extra lead, lift or carriage of any materials and dewatering shall be paid other than as advertised even if involved at site.
- n) In case the contractor does not start the work within the stipulated time, he/she shall be issued notice and even after 10 days after issuance of notice, he/she does not start the work the work shall be cancelled without giving any further notice besides forfeited of performance security.
- o) In case of any error if found in the rate list or in the agreement due to type, over sight in respect of rates, Quantities or in units etc., the same shall be corrected and paid to the contractor as per new sanctioned Schedule of rates of 2020 with contractor's allotted tender appreciation/depreciation.
- p) Any item or items of work if found necessary during execution at site, though not advertised shall have to be executed by the contractor and shall be paid as per Sanctioned Schedule of rates of 2020 with contractor's allotted tender appreciation/depreciation.
- q) The rates are inclusive of toll tax, royalty, sales tax, GST, octroi charges and any local taxes to be paid by the contractor in bringing of materials to the site of work.
- r) The classification of earth work is fixed and not subject to any variation met during execution. No claim whatever shall be entertained regarding change in classification by the department.
- s) The total period of completion shall be as mentioned against each work for the completing of work from the date of issue of letter of allotment/Intent of contract.
- t) The deposit at the rate of 10% of each total value of the bill shall be deducted as security deposit which shall be released one year after the date of completion (one year being defect liability period).
- u) GST/Service Tax/Sales Tax/Labour Cess: - The rates quoted by the contractor shall be deemed to be inclusive of the service tax, sales tax, labour cess and levies etc. applicable in the J&K State shall be deducted from the contractor's bill.

- v) Time of Completion: The contractor is bound to complete the allotted work within the stipulated completion period as mentioned in the NIT because of restricted/limited canal closure period, failing which penalty to the extent of 10% of total value of bill as determined by the Executive Engineer can be imposed upon the contractor by the next higher authorities as per 18 (a).
- w) All terms and conditions executed by the contractor with the department and also that of PWD Form 25 shall be binding upon the contractor.
- x) Bidders can contact the office of the Chief Engineer RTIC Jammu or concerned Executive Engineer or NIC authorities for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
- y) Bidders are advised to use "My documents" area in their user profile on <http://www.jktenders.gov.in> e-tendering portal to store important documents like Experience certificate, Balance sheet, VAT Certificate, Sales Tax Certificate, IT Certificate, Manufacturers authorization and other related documents etc. and attach these certificates as Non Statutory documents while submitting their bids.
- z) Bidders are advised not to make any change in BOQ (Bill of Quantities), Technical and commercial contents or its names. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the rates and taxes and it should be saved with the name as contains the guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in>
- aa) **The payment shall be made to the contractor after completion of full job.**
- bb) Claims for a dispute shall be referred to the competent within one month from the date of its occurrence failing which no claims whatsoever on this account shall be entertained.
- cc) In case lowest bidder (L1) fails to deposit the Original CDR @ 3 % of advertised amount and other relevant documents within three days from the date of opening of bid, the work shall be allotted to next lowest tenderer (L2) and he will be barred for 3 years to participate in tendering process.
- dd) The contractor shall have to comply with instructions issued by govt. of India and govt. of U.T of J&K from time to time regarding safety measures to be taken in view of Covid.
- ee) **Payment to the contractor shall not be made until disposal of silt is made to the satisfaction to the department.**
- ff) The Executing agency/concerned JE shall have to take photographs of each site of work with GPS Coordinates i.e. longitude and latitude, representing before, during and after execution of work duly get authenticated by concerned AEE failing which the payment shall not be released in his/her favour (in reference to Circular No. FD-VII-Gen(110)/2019-20-VI dated: 22-12-2020 issued by Finance Department, UT of J & K).
- gg) Original Documents of any bidder if required at any point of time shall be called for by the department before opening of the financial bid or allotment of work.
- hh) Executive Engineer RCC Upper Division Kathua reserves the right to reject any tender or any part of the tender without assigning any reason(s) thereof.
- ii) **Departmental Material: If available in the Divisional Store the steel shall be issued at the following rates: Steel = Rs. 6200/Qlt.**

Signed for and behalf of the Lieutenant Governor  
of Union Territory Jammu and Kashmir,

  
Executive Engineer,  
RCC Upper Division,  
Kathua

No: RCU/ 4061 - 79  
Dated 28-02-2022

Copy to the:

1. Chief Engineer Ravi Tawi Irrigation Complex, Jammu for information.
2. District Development Commissioner Kathua.
3. Superintending Engineer Ravi Tawi Construction Circle Jammu for information.
4. Superintending Engineer Hydraulic Circle, Kathua.
5. Joint Director, Information Department, Jammu along with three copies of NIT for publication in a leading national daily) two local leading dailies(one in English for wide publicity) well before the last date of sale of tender documents and intimate the name of paper and date of publication.
6. Executive Engineer Mechanical Division RTIC Kathua.
7. Executive Engineer RCC Lower Division Hiranagar
8. Executive Engineer TCC Division Jammu.
9. Technical office to XEN RCC Upper Division Kathua.
10. President Contractor's Association Kathua.
- 11-15: Assistant Ex. Engineer RCC Upper Sub-Division No I/II/III/IV and V Kathua for information.
16. Assistant Account Officer RCC Upper Division Kathua.
17. Head Draftsman, RCC Upper Division Kathua.
18. Sh. Punkaj Saini of M/S Quick Technologies Jammu Ph. No. 9796227126 for upload in web site namely [www.rticjammu.co.in](http://www.rticjammu.co.in) as per instructions issued by the Chief Engineer RTIC Jammu vide circular No. RTIC/Estt./3152-58 Dated: 16-10-2015.
19. Office Notice Board.